

NCAFA Grounds Usage Agreement (non-rental)

Name of Person or Group: _____

Person in Charge: _____

Address _____

Phone _____

Event description: _____

Event date (include start/end time) _____

The above person/group agrees to the following terms and conditions:

- Dates and times listed on this agreement are not subject to change. Any changes will be considered a new request and must be submitted to the Board for approval.
- Persons using the grounds assume financial responsibility for any damage as a result of their event.
- Persons using the grounds are responsible for cleanup.
- Any signage used must be approved by the board in advance.
- If the event is a fundraiser or paid event for the fair or any entity of the fair, all event proceeds must be turned in to the fair office the day of the event. The person in charge must coordinate a time to turn proceeds into the fair office with a board member.

Requested by:

Printed Name

Signature

Date

Approved by:

Printed Name

Signature

Date