

**NCAFA BOARD MEETING MINUTES
DECEMBER 12, 2011**

Members Present: Nancy Boverhof, Robb Breen, Alice Carson, Chris Cook, Kathy Cook, Lynda Dobrowolski, Paul Folkema, Prudi Foster, Todd Gilliland, Kelly Graves, Jim Hines, Alice Kempf, Matt Kempf, Mark Kukal, Terese LaPree, Phil Monroy, I Jim Sneller, Becky Stroven, David Westenfelder, Marta Yeaky

Members Absent: Kathy Cook, Jason Dunning, Joette Gillespie, Elise Kempf,

The meeting opened at 8:10 p.m. with the pledge of allegiance.

Bruce Deur moved to add items to the agenda: Review Mittlanders Proposal, and add Trustee to officer elections, supported by Alice Kempf, motion carried.

Alice Kempf moved to amend the November meeting minutes to include the statement that food vendors at the fall auto cross would be offered a \$100 discount if they choose to participate in the first mud run of 2012 supported by Mark Kukal, motion carried.

Treasurers Report

Chris Cook said the financials were briefly reviewed at the annual meeting. She pointed out that we paid Fremont Rent All just under \$7,000 for services and equipment last year and he usually donates those items. Chuck has always been a big supporter of the fair.

Chris also said that \$50,000 has been moved to a CD as discussed in November.

David Westenfelder moved to approve the report supported by Bruce, motion carried.

Announcements

Chris has paid the Sr. Escape donation as requested.

Prudi Foster will be the representative of the Board of Commissioners.

Committee Reports

Colleen Hines asked to add Colleen Nelson and Linda Hummel to the goat committee. Alice Carson moved to approve, supported by David, motion carried.

Colleen said they would like to have the goat show the first Saturday of the fair and change judging from 1-3 days. David moved to table until at least January or when we have time to review the schedule, supported by Robb Breen, motion carried.

Kim Sytsema asked to add Rachel Hallowell as the superintendent of Other Youth Projects in the inanimate area. David moved to approve, supported by Bruce, motion carried.

Kim said she also has her judges contracts ready to send out and will have a separate committee for the inanimate auction.

Bruce Deur said that Mercedes Kraus will be taking over sending email updates regarding the horse area. Bruce and Monica Braafhart will be meeting with all horse areas soon.

Katie Courtade is stepping down as sheep superintendent. The committee will discuss having Jennifer Price as the new superintendent. Katie will forward the decision to Kelly.

Alice Kempf will have the awards paperwork in January. We will review the book at a later date.

Ideas

Chris Cook suggested changing the entry form to say "Entries accepted May _ through July 1" so people know they can turn their entries in before July 1.

Old business

Matt asked if there are any takers as a leader/organizer of this event. No response.

Matt reminded those who signed up to attend convention to be sure they go. If you cant go both days, find someone to use your ticket for one.

Matt met with the county regarding the MSU Extension Office lease agreement. Still working out details.

Lowell Godfrey came on behalf of the Mittlanders and their proposed event. He said they would expect 300-500 people. He provided a list items they would need from the fair which were:

- Map of the fair grounds to scale
- On site maintenance person in case of a problem
- Access to grounds before and after the event for setup and teardown (June 27-July 3)
- 6 fair workers per day for the entry gate.
- Temporary fencing for parking and site enclosure
- Electrical hookup, water, dumpster, bathrooms
- Questions regarding would the fair be willing to provide extra perks such as WiFi, PR, fire rings and firewood

Robb Breen asked why the event is advertised on the Mittlanders Website when it has not been approved.

Mr. Godfrey said they would like to use the campgrounds as well as the field south of the grandstand, bathrooms and dumpsters. The Mittlanders would be willing to give 30% of the gate collected as well as \$10 per campsite sold to the fair association (campsites would be sold for \$20, Mittlanders would keep half)

Several questions/concerns were brought up:

- Chris Cook said that a camping permit would cost approximately \$300
- Kelly Graves asked about insurance. Combat participants would have their own, but the Fair would need to purchase a rider for the event.
- Kelly also asked if the vendors would be licensed and inspected.
- Kelly asked how many event workers would get in for free. Mr. Godfrey would provide a list of workers, merchants and vendors who will get in for free.
- Kelly asked if show participants would pay daily or for the weekend. Mr. Godfrey said they would pay daily. Kelly asked how that would be policed, if they come and camp and never come in and out of the gate, they wouldn't be paying daily.

- Fighting groups would also get in for free as they are entertainment.
- Chris stated that it could cost us over \$1,500 to partner in the event.

Bruce Deur moved to have a committee review a complete proposal, supported by Alice Kempf, motion carried, 4 opposed.

Phil Monroy amended the motion that the proposal be sent to the Executive Committee supported by Mark Kukal, motion carried.

Mark Kukal moved to have the Executive Committee review and make a determination on the proposal, supported by Becky Stroven, motion carried. David Westenfelder will be the liaison if a contract is needed.

Kelly moved to send an announcement that we are looking for teen members who would like to serve as a non-voting member of the board supported by Bruce, motion carried.

Kelly moved to set the age limit for teen members of 13-18 supported by Alice Carson, motion carried.

Kelly will submit an announcement to Sandy for the Flashes.

We no longer are under contract with a vendor coordinator. Matt asked that someone step forward internally or we will look outside for candidates. David moved that we look for a vendor coordinator supported by Robb, motion carried.

Kelly moved to accept the fair theme proposed by the Historical Committee of "Let's go to the Social" supported by David, motion carried.

Matt said we will have the rooftop units at the MSU Extension office evaluated as a proactive measure to keep them working properly.

Bruce Deur volunteered himself as well as Ashley Deur to set up and coordinate for the Business Expo in March. Anyone willing to help, please see Bruce.

David Westenfelder volunteered to be the contract negotiator and should come to EC meetings to discuss contracts. Terese LaPree moved to approve supported by Bruce, motion carried.

Robb Breen moved to continue beyond 9:00 p.m. supported by Bruce, motion carried.

Election of Officers

President-David Westenfelder nominated Matt Kempf, supported by Bruce Deur. Becky Stroven nominated Tom Pell supported by Prudi Foster. Alice Carson moved to close nominations and vote by paper ballot, supported by Marta Yeaky. Matt will remain president.

Secretary-Prudi Foster nominated Kelly Graves, supported by Todd Gilliland. Becky Stroven moved to close nominations and approve by unanimous ballot, supported by Prudi Foster, motion carried.

Trustee-David Westenfelder nominated Jim Sneller, supported by Mark Kukal. David moved to close nominations and approve by unanimous ballot, supported by Mark, motion carried.

Alice Kempf moved to destroy all ballots, supported by Chris Cook, motion carried.

Alice Kempf moved to adjourn at 9:16 p.m. supported by Kelly, motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kelly Graves". The signature is written in black ink and is positioned above the printed name.

Kelly Graves